



JOB BANK AD LISTING REQUEST FORM

Job Bank Listing Features

A job posting with the SMPS San Francisco Bay Area Chapter (SMPS-SFBAC) Job Bank is open to anyone who has a marketing-related position available within the A/E/C industry. A link to the Job Bank is included in weekly emails sent to all members. It is also posted immediately – once payment is received – on the SMPS-SFBAC website.

SMPS Member Rate: \$75

Non-Member Rate: \$125

Length of Placement: 60 Days

Please note, it is SMPS-SFBAC policy that ads cannot be posted until payment is received. Submit your payment online through our website at www.smpssf.org.

Once you submit your payment online, complete this form and email it (along with your position description) to jobs@smpssf.org. Our Job Bank Affiliate will contact you to confirm your payment and listing details.

Your position description should include, at a minimum, a description of the firm, the roles and responsibilities of the position, mandatory and/or desired qualifications, and instructions for candidates to submit applications.

Listing and Contact Information

Please provide the following basic information for your listing.

Posting Date: _____

Hiring Company: _____

Position Title (as shown in the Job Bank): _____

Position Location (e.g., San Francisco): _____

SMPS Member? No. Yes. Member Name: _____

Whom can we contact if we have questions about your listing information?

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Questions? Contact the SMPS SFBAC Job Bank

Send us an email at jobs@smpssf.org or call (415) 984-1335.